

## Terms of Service (ToS)

January 2015



### 1. General conditions

These terms of service (ToS) regulate all business relations between Balkaninvest.eu eood, registered at the court of Sofia / Bulgaria (Balkaninvest), and its clients. The ToS are automatically accepted by the client when placing the order. The ToS can be found on the website [english.balkaninvest.eu](http://english.balkaninvest.eu) and are valid during the term of the business relationship.

### 2. Accept an order

Client may assign Balkaninvest in free form, i.e. including electronic form such as E-mail or Fax. An order is placed upon the Balkaninvest proposal is being assigned by the client.

### 3. Privacy

Both parties commit to keep all information and data concerning the business relationship strictly confidential and not to make it accessible to third parties. This obligation does not end with the termination of the business relationship.

### 4. Pricing and terms of payment

The client will receive a proposal which describes the services offered by Balkaninvest. This proposal will include the service to be delivered, the exact pricing and the payment conditions. In case no due date for payment is included in the proposal, a credit period of 30 days is in effect for fulfilled services. The formal invoice will be issued by Balkaninvest upon receipt of the money the latest.

### 5. Court of jurisdiction

The court of jurisdiction is Sofia, Bulgaria.

### 6. Wrong conduct of the mediated personnel

The Balkaninvest selection and search processes are conducted in a professional and attentive manner. However, Balkaninvest may not be held responsible for claims related to the proposed candidate's or client's performance or behaviour.